

Corfe Hills School

High Expectations | Exceptional Individuals

Behaviour Policy

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1. Purpose

- to ensure that all students, parents/carers, staff and governors are aware of the high expectations of Corfe Hills School in terms of Behaviour for Learning;
- to promote good behaviour through good conduct, self-discipline and respect;
- to create a safe learning environment that is free from bullying and in which all students are empowered to keep themselves safe;
- to encourage enthusiasm for all aspects of learning, creativity and academic success;
- to embrace difference, encourage tolerance and challenge prejudice;
- to prepare students to become responsible adults.

2. Behaviour Principles

Corfe Hills School believes that high standards of behaviour lie at the heart of a successful school that enables:

- all its students to make the best possible progress in all aspects of their school life and work;
- all staff to be able to teach and promote good learning without undue interruption or harassment.

All children and staff have the right to always feel safe in school. There should be mutual respect between all members of the school community.

All visitors to the school should always feel safe and free from the effects of poor behaviour.

Corfe Hills School is an inclusive school. All members of the school community should be free from discrimination of any sort. Corfe Hills School has a clear and comprehensive Anti-Bullying Strategy that is known and understood by all, consistently applied, monitored and where appropriate, incidents recorded.

The school's legal duties under the Equality Act 2010 in respect of safeguarding, students with Special Educational Needs and all vulnerable students are detailed in the Safeguarding Policy and made known to all staff. Measures to protect children from bullying and discrimination because of gender, race, ability, sexual orientation or background are also detailed in the Safeguarding Policy and regularly monitored for their effective implementation. This policy should also be read in conjunction with the Exclusion Policy.

Parents/carers are encouraged and helped to support their children's education, just as the students are helped to understand their responsibilities during their time at school, in the local community and in preparation for their life after school.

3. Aims and Objectives

This policy sets the boundaries for a system that:

- rewards and reinforces the right behaviours;
- delivers consistent consequences for the wrong behaviour;
- ensures roles and responsibilities are clear roles and staff take responsibility for students' learning;
- seeks to ensure that all students are treated equally and fairly in the implementation of rewards and sanctions;
- enables staff to teach effectively by removing disturbances to learning and promoting respect and positive attitudes to learning;
- supports and promotes the Anti-Bullying Strategy, Online Safety Policy, the Equalities Policy and Special Educational Needs Policy.

4. Rights

No student has the right to disrupt the learning of others and all students have the right to be safe in school. Teachers will have disruption free classrooms in which they can teach, and students will have disruption free classrooms in which they can learn and feel safe.

5. Conduct in lessons

- Enter the classroom sensibly and be greeted by the teacher
- Sit quietly at their desk and write the date and learning objective
- When the bell rings, start the Low Stakes Quiz in silence
- Answer the register
- Listen in silence whilst the member of staff leading the lesson speaks
- Raise their hand to ask a question without calling out
- Work exceptionally hard without disrupting any other student's learning.

6. Conduct in school generally

All students are expected to always take responsibility for their actions and their choices. For a serious breach of our code of conduct a student will always be suspended if they:

- Swear at a member of staff (even under their breath)
- Physically attack another student.

7. Mobile Phones, Smart Watches and Headphones

We have a zero-tolerance policy regarding these devices during the school day. Before arriving on the school premises, all phones and devices will need to be switched off and placed into students' lockers (not into a pocket), together with any headphones. Staff will conduct spot checks during the week.

- If a phone, watch or headphones are seen during lesson time or around the school, they will be immediately confiscated, a detention issued and parents/carers will be asked to collect them from the main school reception at the end of the day. Students will not be permitted to have their devices returned to them. Parents/carers will also be asked to confirm how the student will be getting home, and petty cash may be used where necessary to support safe travel arrangements.
- If a student refuses to hand their phone over, they will be sent to the Academic Reintegration Centre and receive a one-day suspension.

8. Smoking/vaping

Students are not permitted to have in their possession any smoking/vaping equipment. No student will smoke or vape on Corfe Hills School grounds or when dressed in school uniform. The consequences are:

- Smoking/vaping or being associated with smokers will lead to a one-day suspension
- Being in possession of any smoking/vaping equipment will lead to a one-day suspension
- Refusal to hand over smoking (or vaping) paraphernalia will lead to an increased suspension
- For repeated offences of vaping, suspensions will be issued cumulatively (eg 1 day, 3 day and 5 days)
- Tampering of vaping sensors will lead to a 5 day suspension
- All tobacco and related paraphernalia will be destroyed [*Note: 'Smoking' is defined to include any tobacco based products and also e-cigarettes and vaping products*]

9. Searching, screening and confiscation

Screening is used as a preventative measure, usually by wandling. If a student refuses to be screened, staff will need to consider whether it will be necessary to conduct a search.

Members of the Senior Leadership Team and authorised staff can search a student for any item if the student agrees.

Only members of the Senior Leadership Team and authorised staff can utilise the statutory power to search students or their possessions (including mobile devices), without consent, where they have reasonable grounds for suspecting that they may have a prohibited item or there is a safeguarding concern.

A search without consent should where possible, be undertaken by a member of staff who is the same gender as the student being searched; there must also be a witness (also a staff member) and again where possible, they should be the same gender as the student being searched.

There is a limited exception to this rule. An authorised member of staff can carry out a search of a student of the opposite sex and without a witness present, only when it is believed that there is a risk that serious harm will be caused to a person if the search is not conducted immediately and where it is not reasonably practicable to summon another member of staff.

Searches without consent are only carried out on the school premises or, if elsewhere, where the member of staff has lawful control or charge of the student, for example on school trips in England or in training settings.

The powers to search for prohibited items in the Education Act 1996 are compatible with Article 8 of the European Convention on Human Rights. The school will adhere to the advice in 'Searching, Screening and Confiscation' 2023.

Prohibited and banned items include:

- Mobile phones, smart watches and earphones
- Knives or other weapons
- Alcohol, illegal drugs or other chemical substances / legal 'highs' that produce similar effects to alcohol or drugs
- Stolen items
- Tobacco, cigarettes and other smoking paraphernalia including vapes or vaping paraphernalia
- Nicotine products such as nicotine pod/pouches
- Medicines (unless agreed by the school that the student can carry the medication with them). All other medicines will be centrally stored
- Stink bombs, water bombs, other items that staff suspect has been or is likely to cause disruption
- Aerosols
- Energy drinks
- Bandanas, masks or anything that could be used to conceal identity (unless for medical reasons)
- Fireworks
- Pornographic images/literature or any youth produced sexual imagery
- Discriminatory images/literature
- Images/literature appertaining to radicalisation or extremism
- Any article that the member of staff reasonably suspects has been, or is likely to be, used to commit an offence or cause personal injury to, or damage to the property of any person (including the student).

10. Confiscation

Any prohibited item found because of a search will be confiscated. Items confiscated will be handled according to the behaviour policy and DfE guidance.

11. Lines in the Sand

There are some lines that we will not tolerate any students crossing. If they do, it is highly likely that they will be permanently excluded from our school. An indicative but non exhaustive list would include:

- Bringing recreational drugs into school, distributing them or having possession of them on site
- A weapon of any sort including pen knives and BB guns
- Persistent bullying
- Persistent disruption of lessons
- A physical assault of a member of staff
- Serious violence or an act which creates significant fear and anxiety among staff or students.

12. Behaviour in corridors and around the site

During transitions between lessons (going from one lesson to another) students will act appropriately; this means no running through the corridors or loitering in corridors. To avoid congestion, we encourage students to keep to the left.

It is essential that all students are aware of the time and the need to arrive promptly to every lesson to avoid any consequence.

During social times students are expected to do the following:

1. To sit/stand with their friends before school, break, lunch and after school in the designated duty areas of the school. Students may also play football.
2. Food is to be eaten in the designated areas only i.e. the canteen and outside. Wet social time arrangements may differ.

13. The Journey to and from school

Students are expected to demonstrate a high standard of conduct on the journey to and from school as each person is an ambassador for our school. Failure to do this may result in a sanction being issued if the student is in school uniform and/or does something that brings the school into disrepute.

Students are expected to:

1. To arrive at school and leave school in full uniform (students are not permitted to wear hoodies).
2. To use pedestrian crossings where possible to cross the road safely.
3. To use the cycle lanes/pedestrian zones safely.
4. To take any litter home and dispose of it properly.
5. To respect all residents and members of the community.

14. Students with an Education, Health and Care Plan (EHCP)

Students who have an Education, Health Care Plan or an identified additional need (s) will also be expected to follow the behaviour policy.

However, reasonable adjustments will be made for some individuals. Advice from the school's Special Educational Needs and Disabilities (SEND) Department and from external agencies when appropriate will be considered and communicated to all staff. Alternative strategies will be employed as agreed with all stakeholders at regular SEND review meetings of the Individual Education Plan (IEP).

Staff can refer to the SEND register and Individual Education Plans (IEPs) for further information. Some students may need a differentiated approach to break down their individual barrier to learning and understanding. Further guidance is available from Claire Ratcliffe, SENDCo.

15. Corfe Hills School Detention System

The School operates a centralised after school detention system as follows:

Tuesday 1510 -1540

- Lateness to school
- 5 or more lates to lessons
- 5 strikes on First Impressions card
- Talking in assembly/check ins
- Failure to bring PE kit or food ingredients twice

Non - attendance will result in a Friday detention.

Wednesday 1510 – 1600

- One or two visits to the ARC for disruption free learning

Non - attendance will result in a Friday detention.

Thursday 1450 – 1605

- Inappropriate behaviour during social times
- Three or more visits to the ARC for disruption free learning
- Persistent unauthorised lateness to school
- Truantiing lessons (more than 5 minutes).

Non - attendance will result in a Friday detention.

Friday 1450 – 1630

- Escalated detention for non – attendance at a previous detention on Tuesday to Thursday.

Persistent behaviours may lead to escalated detentions. Should a student repeatedly refuse to attend a detention is highly likely that this will result in a suspension. Please ensure that you support your child to ensure that they attend their scheduled detention to avoid escalation to a Friday detention or any escalation beyond that.

16. Removal from classrooms

The School will use removal from classrooms to the Academic Reintegration Centre as a sanction. Removal is where a student, for repeated disruptive behaviour, is required to spend a limited time out of the classroom at the instruction of a member of staff. Removal will allow for the continuation of the student's education and will be supervised by a trained member of staff. The continuous education provided may differ to the mainstream curriculum but will still be meaningful for the student. Removal from the classroom will provide time for the student to reflect on the behaviour that led to their removal and what they can do to avoid such behaviour in the future.

The school may use removal of students to maintain and restore stability. The length of time a student is removed from the classroom will be dependent on the nature of the incident leading to the removal. All removed pupils will have opportunities to eat, drink and use the toilet at appropriate times.

Parents will be informed on the same day if their child has been removed from the classroom. Removal from any classroom to the Academic Reintegration Centre will be accompanied by the student being booked in for an after-school detention either the same day or the day after, depending on the time of the student's arrival in the Academic Reintegration Centre.

Removal will be used for the following reasons:

- to maintain the safety of all students and to restore stability following an unreasonably high level of disruption
- to enable disruption free learning to continue in the classroom following the teacher having to deal with low level disruption from a student
- to allow a student to re-regulate in a safe space.

17. Off-site direction and Managed moves

A managed move is used to initiate a process which leads to the transfer of a pupil to another mainstream school permanently. If a temporary move needs to occur to improve a pupil's behaviour, then off-site direction should be used. Managed moves should only occur when it is in the pupil's best interests.

Managed moves will be undertaken in accordance with relevant legislation and Local Authority systems.

18. Learning to the Max Check - Ins

It is important to start each school day positively. Students are expected to be in school by 08:30 each morning so that they are ready to begin the day. Students should be in the sports hall and lined up alphabetically before the bell rings at 08:35.

The check-in provides Form Tutors with the opportunity to check uniform and equipment; this means that lessons will then not be disrupted. Missing equipment or incorrect uniform will be recorded by the Student Support Manager. Parents/Carers will be informed if a student attends school in incorrect uniform or regularly has missing equipment. If a student's uniform issue cannot be resolved, they will be placed in the Academic Reintegration Centre for the day. Parents/Carers will be charged for any equipment items that are given to the student.

19. Corfe Hills School Rewards System

Positive motivation lies at the heart of effective education and our system in school is designed to recognise and celebrate effort, achievement and success.

The Corfe Hills School Rewards system is based on the ethos of 'High Expectations, Exceptional Individuals'.

The purpose

- To motivate and encourage students
- To recognise achievement
- To foster a healthy atmosphere of competition between individuals, year groups and Houses
- To promote a culture of achievement and hard work
- To underpin and promote the characteristics of being a successful learner

The system

Students can receive achievements points by completing their First Impressions Cards with five positive ticks. These can be awarded by any member of staff and are then recorded on the Arbor system. Examples of what students should be rewarded for are:

- Learning to the max in class or at home
- Helping others
- Being kind and respectful
- Showing determination and effort
- Successful achievement in test or competitions
- Going above and beyond
- Representing our school
- Outstanding attendance.

Other rewards include: celebration assemblies, tea with the Headteacher, pizza afternoons and reward trips.

20. Attendance

The School's target for attendance is that every student will have 96% attendance or above. High levels of attendance at Corfe Hills and improved attendance will be awarded termly through celebration assemblies, certificates, letters home, reward breakfasts and SLT congratulations.

21. School Uniform

All students are expected to wear full uniform/PE kit whilst in school and travelling to and from school. Uniform items can be purchased from Bartlett's in Wimborne, PMG in Poole or Star Sportswear Ltd. in Bournemouth for PE kit. Details of our uniform and PE kit can be found on the school website.

Jewellery

The only jewellery which is acceptable is a wristwatch and one pair of small plain gold or silver stud earrings. Any other form of jewellery is not allowed.

Corfe Hills school does not allow facial piercings of any kind, including transparent piercing retainers. Students will be asked to remove any other piercings if they are visible.

Hair

No extreme hairstyle or unnatural dyed colours of hair will be permitted including dip-dyed hair colours. This includes tramlines, Mohican or skinhead-type styles. Students arriving in school with an unacceptable hairstyle will be sent to the Academic Reintegration Centre (ARC) until it can be rectified. Students with long hair must tie it back for PE, Technology and Science lessons.

Make-Up

Makeup should be discreet and not noticeable. Coloured nail varnish, gel nails and false nails are not permitted. Students arriving in school wearing extreme or heavy makeup, nail varnish, gel nails or false nails will be asked to remove it/them.

Sixth Form Dress Code

There is no specific Sixth Form uniform but like any working, professional environment we expect students to adopt a mature approach which means a dress code mirroring the high standards expected in business.

Clothing allowed:

- Shirts/blouses
- Plain jumpers/cardigans
- Ties
- Suits
- Long trousers
- Dresses/skirts (appropriate length e.g. knee length)
- Black jeans
- Footwear: Smart shoes or plain black trainers

Hair

Natural colours.

Jewellery

Items of jewellery must be appropriate to a professional working environment. We allow the wearing of nose studs for Sixth Form students but no other facial piercing.

Clothing not allowed

Hoodies/zip-ups, non-black denim, faded black denim, non-black trainers, crop tops, jogging/sportswear trousers, leggings, shorts, open-toed shoes.

Equipment (stationery)

All students are expected to carry their stationery in a transparent, plastic pencil case (examination approved). A list of stationery items can be found on the school website. Students will also be expected to have a mini whiteboard. These will be issued to new students when they arrive.